

**City of Albany  
Citizens' Police Review Board  
Albany Public Library  
161 Washington Avenue – Large Auditorium  
December 20, 2007  
6:00 p.m. – 8:00 p.m.**

**Present:** Jason Allen, Daniel Fitzgerald, James Malatras, Andrew Phelan, Jr., and Anthony Potenza.

**Absent:** Ronald Flagg, John Paneto, and Hon. Fowler Riddick.

**I. Call to Order and Roll Call**

Chairman Jason Allen called the meeting to order at 6:05 p.m.

**II. Approval of the Agenda**

The agenda was reviewed. Chairman Allen noted that there was one change to the agenda. He explained that the Board normally held its officer elections at its December meeting. He suggested moving the elections to the January meeting, so all of the members would be present to participate. Chairman Allen asked Coordinator of the Board Sharmaine Moseley to send a nomination survey to the Board before the next meeting. He moved to approve the agenda. James Malatras seconded the motion. The motion carried unanimously.

**III. Approval of the October 9, 2007 Meeting Minutes**

The October 9, 2007 meeting minutes were reviewed. Anthony Potenza moved to approve the minutes. James Malatras seconded the motion. The motion carried unanimously.

**IV. New Business**

**A. *New Complaints***

**1. New Complaints Received Since November 8, 2007 Meeting**

Andrew Phelan reported that four (4) new complaints had been received by the Board since its November 8, 2007 meeting. Mr. Phelan read a summary of each new complaint.

**CPRB No. 27-07**

After receiving a card and messages from an officer regarding his car, the complainant claims that an appointment was scheduled for him to meet with the officer at the police station. According to the complainant, when he arrived at the station, the officer met him,

and asked him if he had a gun. The complainant replied no. The complainant claims that the officer questioned him about a traffic incident and wanted to take his photo. According to the complainant, the complainant did not agree to have his photo taken. After the officer insisted that it be done, the complainant complied and left the station feeling uncomfortable. The complainant alleges that the officer violated his rights by insisting that his photo be taken after the complainant asked why. He further alleges that the officer should have stopped insisting that his photo be taken after he said no.

*A monitor was not appointed to investigate this complaint.*

#### **CPRB No. 28-07**

The complainant alleges that he was approached by three officers and asked what he was doing coming out of a drug house. According to the complainant, the officers asked him to place his hands on his head, and searched and seized his belongings from his pockets. He told an officer that what the officer was doing was illegal and that the officer was violating his rights. The officer placed him in handcuffs and put him in the back of the police car to interrogate him. The complainant further alleges that since the officer did not like his response, all three officers began to rough him up and pull his hat over his face. The complainant does not remember who was doing what, but he does remember the one officer who was doing the most to him. The complainant alleges that the officer squeezed his face, grabbed his shirt up, and popped his chain. The complainant further alleges that when the officer told him to get out of the car, while being handcuffed, his chain popped when the officer pulled his hat towards his face. The complainant claims that the officer put his finger on the complainant's temple and verbally abused him. According to the complainant, he was ticketed for being an unlicensed driver when he was walking. The complainant further alleges that he was racially profiled, harassed, abused and that his civil rights were violated.

*A monitor was appointed to investigate this complaint.*

#### **CPRB No. 29-07**

While walking down the street, the complainant alleges that an officer approached him, asked him to put his hands up, and asked him for his ID. According to the complainant, while he was telling the officer that he did not have his ID, another officer got out of a second police car and said "hello (*name redacted*), long time no see." The complainant alleges that the officer asked him a series of questions to which he answered. The complainant further alleges that the officer told him to lock his fingers behind his head. The complainant claims that he felt violated when the officer stuck his hand between his buttocks, so he began to move away. The complainant further claims that two more officers threw him on the ground, proceeded to go into his buttocks, assaulted him, cuffed him and threw him into the car. While at the station, the complainant alleges that he was strip searched and no drugs were recovered. The complainant further alleges that the handcuffs were so tight that it caused deep abrasions on his wrists.

*A monitor was appointed to investigate this complaint.*

**CPRB No. 30-07**

While on Washington Avenue and Lark Street, the complainant alleges that two officers on bicycles approached him and his two alligators. According to the complainant, the officers began to question him about the alligators. The complainant alleges that the officers made fun of him and asked him for his alligator license. According to the complainant, he showed the officers the license. The complainant further alleges that when he asked an officer for a copy of the paper that he was writing on, the officer refused and told the complainant to call the Chief. According to the complainant, he called the Chief, and the Chief left him an inaudible voice message on the same day he was going to file the complaint.

*A monitor was not appointed to investigate this complaint.*

2. New Complaints for Review

Chairman Allen reported that there were four (4) new complaints on the agenda for review by the Board.

**CPRB No. 10-07/OPS No. C07-262** (Presented by Anthony Potenza)

Anthony Potenza summarized the complaint. The complaint involved allegations of call handling and conduct standards. The complainant alleged that an officer was driving a car three (3) car lengths in front of the complainant when the officer pulled the complainant over for tailgating. The complainant alleged that when she was stopped, the officer was unprofessional, yelled at the complainant that she did not know how to (expletive) drive, and threatened to drag the complainant out of her vehicle. The complainant further alleged that when she told the officer that she would be filing a complaint, the officer replied that she could go ahead, nothing would happen.

Mr. Potenza reported that the complainant filed the complaint at the South Station. Subsequently, the complainant was interviewed; and an attempt was made to interview the passenger in the car, who was the complainant's daughter. Mr. Potenza further reported that APD personnel were interviewed. It was noted that a monitor was appointed to investigate this complaint.

Mr. Potenza summarized the findings of the OPS on the call handling allegation as *exonerated* and the conduct standards allegation as *unsustained*. The complainant alleged that the officer was driving three (3) car lengths in front of her. According to the OPS investigation, the complainant was tailgating the officer. The officer indicated in his notes that he was not able to see her plates, bumper or hood; only her windshield. The officer issued the complainant three (3) traffic summonses for violation of NYS

Vehicle and Traffic Law for: following too closely, no driver seat belt, and unsafe lane change. Mr. Potenza reported that the Department of Motor Vehicle records indicated that the complainant was convicted on August 15, 2007. The complainant received three (3) points on her license and paid the fines. Based upon the information reviewed, the officer acted within the scope of his authority.

Mr. Potenza noted that complainant alleged that the officer was unprofessional by: being rude to her; threatening to throw her out of the vehicle; and telling her that she did not know how to (expletive) drive. According to the OPS investigation, the officer denied making those statements. The officer indicated that he obtained information from the complainant, advised her of why she was stopped, and issued the traffic summons. There is no independent evidence to refute what the officer or complainant claims occurred.

Mr. Potenza noted that the monitor assigned to this case concurred with the findings of the OPS. It was further noted that the complainant was not present.

James Malatras summarized that the call handling allegation was addressed in traffic court, and there is no evidence to prove or disprove it the unprofessional conduct allegation, except for the child in the car, who was the witness. Monitor Richard Lenihan noted that the OPS performed its due diligence in attempting to contact the witness. Mr. Potenza added that the investigation showed numerous attempts by the OPS to contact the complainant to interview the passenger, who was the complainant's daughter. He noted that the OPS sent the complainant certified letters that were refused by the complainant, so he relied heavily on the monitor's and the OPS report.

Daniel Fitzgerald asked if it was general practice to get the complainant's history of traffic violations that were in the report. Mr. Potenza explained that the only traffic history he had was for the three (3) traffic violations. Chairman Allen asked if it is standard operating procedure (SOP) to take a person's car keys. Mr. Lenihan replied in the affirmative. He explained that when the officer stopped the complainant, he had no proof that she was the rightful owner of that car. The officer did not know what he was dealing with. Chairman Allen asked if there was a driver's license. Mr. Lenihan stated that the complainant has a license, but did not physically have it in her possession. He further explained that the officers take the keys away for safety, and they need to establish who that person is. Chairman Allen asked if that is in the SOP. Mr. Lenihan replied in the affirmative. Mr. Potenza moved to concur with the findings of the OPS on both allegations. James Malatras seconded the motion. The motion carried unanimously.

**CPRB No. 15-07/OPS NO. C07-359 (Presented by Andrew Phelan)**

Andrew Phelan summarized the complaint and a statement from the complainant's grandmother. The grandmother witnessed most of the incident. According to the grandmother, she knew it was her granddaughter's car by the color and the loud noise of the vehicle. She saw the search of the car, the police officers talking to her granddaughter, and her granddaughter smiling. According to the grandmother, the

complainant did not seem afraid, so she knew that it was not that bad. She did not see the officers do anything inappropriate. There were three (3) police cars with uniformed officers. The grandmother also did not see any tickets issued.

Mr. Phelan reported that the complainant alleged two (2) counts of conduct standards. According to the OPS investigation, the first conduct standards allegation involved an officer who was a part of a community response operation formulated to specifically conduct investigations pertaining to any and all illegal drug activity in the area. The surveillance in this particular incident was conducted by a security camera to determine the specific location of the buyers and the sellers of marijuana. The detective indicated that he observed what appeared to be a hand to hand exchange between the complainant and one of the identified dealers, which was consistent behavior with the other marijuana sales that he observed during the operation. Based upon these observations, the officer radioed the description of the complainant's vehicle, as well as her direction of travel to the backup. As a result, the vehicle was stopped and searched for marijuana. After a brief search of the complainant and her vehicle, no marijuana was found. According to the call ticket, the total amount of time for the stop was two (2) minutes.

Mr. Phelan further reported that according to the OPS investigation and in reference to the second conduct standards allegation, the complainant was stopped based on the observation of an officer who indicated that she appeared to have made a hand to hand exchange with an identified dealer. The stop was justified and it was not the intent of the officers to harass the complainant, but to conduct an investigation pertaining to the operation. Mr. Phelan added that the investigation noted that the complainant, by her own admission, stated that she felt bad that she may have messed up whatever was going on. She also added that the officers were not rude to her, and did not curse at her. Mr. Phelan added that according to the complainant's witness, she did not witness the officers doing anything inappropriate.

Mr. Phelan asked if the complainant was present. It was noted that the complainant was present. The complainant clarified that she never got out of her car, and there was no hand to hand contact. She stated that she drove through the block, and then came back to her house. The complainant agreed with everything else in the investigation. She stated that she filed the complaint because she wanted to know why she got stopped. She wants to know what she did that was inappropriate, since she lives and drives around in that neighborhood. She added that whatever it was she does not want to do it again. The complainant stated that she did not know that this complaint was going to go this far. She stated that she just wanted to find out what she did wrong. She stated that the officers did not abuse her. She just wanted to know why she got stopped.

James Malatras commended the complainant for filing this complaint. He added that over the last year, the Board has received similar complaints, where the complainant did not feel like they were abused, but were curious about why they are stopped. Mr. Malatras suggested that the OPS detectives who were present could speak to the complainant afterwards. The complainant stated that she saw the officers parked on the

corner by her house, so she went around the block. She further stated that when she came back, everyone that was parked came toward her. She added that if she was up to no good, she would not have come right back to where they were. She wanted to know what she had done.

Chairman Allen responded that according to the complaint, the officer said that the complainant was driving on Colonie Street, and that was why she was pulled over. The complainant agreed, and added that the officer told her not to drive there again. The complainant stated that she lives down the hill from there, and that is her neighborhood. She has been living there for thirty-five (35) years, so she knows everybody in that neighborhood. She added that she teaches culinary arts at the Altamont Program, which is a drug rehab program. The last thing she would do is go out and buy drugs. The complainant explained that some of the people that live in her neighborhood are in the program, so she can not stop talking to them.

Chairman Allen asked if an officer is actively conducting surveillance, would that be why he would not explain to the complainant the reason for the stop. Commander Beattie responded in the affirmative. He added that the officers were surveilling the area from a fixed location, and they radioed to other officers about the complainant. Once the officers who were surveilling the Buick thought that a buy had occurred, they let the buyer leave the location so the "catch" team could stop the alleged buyer. Commander Beattie further explained that in this case, some arrests were made prior to and after the contact with the complainant. The complainant stated that she waved at people, but she never got out of her car, and she never walked up to anybody. Commander Beattie stated that he believed that this operation was in response to complaints from the neighborhood.

Daniel Fitzgerald stated that this brings up an interesting issue for the police department. He explained that in the last year the APD has moved beat cops into special operations. Commander Beattie stated that this is a plain-clothes unit that responds to areas all over the city, and not one particular area. In this instance, that would explain the officers not knowing somebody who has lived in the area for thirty-five (35) years. None of the usual patrol officers were present during the operation because if you saturate the area with uniformed police officers, the results will not be the same.

Mr. Fitzgerald stated that there is a misunderstanding between the citizens and the police as to what is going on. He asked if a citizen would never be able to drive down Colonie Street again, because they will get pulled over. The complainant replied that she has not driven down Colonie Street since that incident occurred. Mr. Fitzgerald stated that this is an example of an issue that should be discussed with the Chief. Mr. Phelan added that the Board had a meeting with the Chief today, and the Chief reviews every complaint that is filed.

Chairman Allen summarized that the dealer and other individuals were arrested during the operation and the officers did not explain to the complainant why she was stopped to preserve their security. The complainant explained that she knows that whole area is

rough. She does not want the police not liking her because she talks to her neighbors, but she just wanted to know what she was stopped. Mr. Malatras explained that there was a lot of activity that night, and she was caught in the middle of it. The complainant's friend asked why they did not ask for the complainant's ID. The complainant stated that they took her name. The complainant's friend asked whether it was okay for them to stop her, tell her to get out of the car, and search the car. Chairman Allen replied that they could if they have probable cause. Mr. Malatras replied that there was a special detail team in the area on that night. The complainant and her friend added that there is always a special detail in that area. The police are always stopped right in front of their house. It was noted that there were no more questions raised.

Mr. Phelan moved to accept the OPS finding of *exonerated* for the first conduct standard allegation and *unfounded* for the second conduct standard allegation. James Malatras seconded the motion. The motion carried unanimously.

**CPRB No. 21-07/OPS No. C07-588** (Presented by Daniel Fitzgerald)

Daniel Fitzgerald summarized the complaint. Mr. Fitzgerald stated that he reviewed the OPS report, the statement of the animal control officer, the statement of the Sergeant on duty, the event posting for Lark Fest, the job description of the animal control officer (Article 26, paragraph 370 and 371), the inter-departmental correspondence (IDC) from the animal control officer and the two (2) Sergeants involved. Mr. Fitzgerald summarized the finding of the OPS on the conduct standard allegation as *exonerated*. According to the OPS investigation, the presence of the animal control officer at Lark Fest was to ensure that Fest-goers complied with the restrictions on bringing dogs or any other animals to the event. Mr. Fitzgerald stated that in his review, he did take a look at the posters for the event, and it was clearly stated on the posters that animals or pets were not allowed, except for companion or working animals such as seeing-eye dogs. Mr. Fitzgerald asked if the complainant was present. It was noted that the complainant was present.

The complainant stated that as soon as he arrived at Lark Fest, he went to Dunkin' Donuts. He added that since he was a candidate running for the 4<sup>th</sup> District, he decided to bring some of his flyers to hand out to people. He stated that he was at the flower shop for almost an hour. People started taking pictures and asking him questions because they recognized him from being in the papers. The complainant further added that he did not think he was doing anything wrong, since he has a license for his alligators. He noted that he believed that the animal control officer was targeting him because he mentioned days earlier that he was going to attend Lark Fest with his alligator.

Mr. Fitzgerald reported that according to the animal control officer's report, the officer asked other people to leave with their pets as well, whether it was a licensed dog or a licensed alligator. Mr. Malatras asked the complainant whether he was alleging that the officer used force, threatened him, or if he just thought he had the right to have his alligator at this event. The complainant replied that he filed the complaint because he did

not think he was doing anything wrong. He explained that when he left the Dunkin' Donuts to go to the flower shop, the animal control officer was right there waiting for him. He added that he was there approximately one hour before the officer approached him.

Mr. Fitzgerald explained that the poster and the website clearly stated that there were no pets allowed at Lark Fest. Mr. Malatras stated that the first question was if alligators were allowed at a special event such as Lark Fest. The answer seems to be no. He added that the second question was if the officer discriminated against the complainant and not other people. Based on the investigation, it was a uniform decision as the officer also asked other people with pets to leave. The complainant asked why it took the officers so long to approach him.

Mr. Malatras explained that Lark Fest is a pretty crowded event, so he understood why animal control would not want to have an alligator around. He added that he would have been more concerned if the complainant alleged that the police officer threatened or grabbed him. Assistant Corporation Counsel Patrick Jordan stated that he has a licensed dog, and no animals are allowed at Albany sponsored events. Mr. Fitzgerald moved to agree with the finding of the OPS as *exonerated*. Chairman Allen seconded the motion. The motion carried unanimously.

**CPRB No. 24-07/OPS No. C07-644** (Presented by James Malatras)

James Malatras summarized the complaint. He reported that the OPS recommended a finding of *no finding*, where the investigation revealed that another agency was responsible. Mr. Malatras further explained that since the complainant alleged that he was shoved by an Albany County Sheriff's Officer, the OPS has no jurisdiction over the Sheriff Department. Mr. Malatras noted that this complaint alleges excessive force, which is a serious matter, but the Board must move to find *no finding*, because it does not have jurisdiction. It was noted that the complainant was present. Chairman Allen asked the complainant if he alleged that he was shoved by an Albany County Sheriff's Deputy. The complainant responded in the affirmative. Chairman Allen explained that the Board did not have any authority to review the complaint. Mr. Malatras clarified that the Board was not pushing the complaint aside. Even if the Board wanted to review the complaint, it did not have jurisdiction. He added that the complaint was forwarded to the Sheriff's Department, and the department has the power to review it. Mr. Malatras stated that the complainant would have to contact the Sheriff's Department. Mr. Malatras moved to agree with the finding of the OPS as *no finding*. Chairman Allen seconded the motion. The motion carried unanimously.

B. *Appointment of New Members to the Committee on Complaint Review for January 2008*

The following Board members were appointed to the Committee on Complaint Review for January 2008: Jason Allen, Daniel Fitzgerald, James Malatras, and Anthony Potenza.



C. *Approval of 2007 Second Quarterly Report*

Chairman Allen asked the Board if there were any questions. It was noted that there were no questions. Chairman Allen moved to approve the 2007 Second Quarterly Report. James Malatras seconded the motion. The motion carried unanimously.

D. *Monthly Meeting Change*

Chairman Allen stated that at last month's meeting, the Board discussed but did not vote on moving its monthly meetings to the second Thursday of every month. Mr. Fitzgerald apologized to the Board and the OPS that his new job keeps him out of the city for the first three (3) nights of the week. Chairman Allen moved to change the monthly Board meetings from the second Tuesday of every month to the second Thursday of every month. Mr. Fitzgerald seconded the motion. The motion carried unanimously.

E. *Committee/Task Force Reports*

By-Laws and Rules

Committee Chairman Jason Allen reported at an earlier meeting today with the Deputy Mayor and Chief Tuffey, there was a discussion about a slight inconsistency between the mediation protocol and the City ordinance. The mediation committee will seek to conform the ordinance and the protocol. The last hurdle would be to go through the pool of mediators.

Mediation

Chairman Allen reported that as of today, the Board presented a list of six (6) mediators to Chief Tuffey. He noted that the mediator resumes are in tonight's meeting packets. It was reported that the interview committee consisted of Board member Andrew Phelan, Chairman Jason Allen, Coordinator of the Board Sharmaine Moseley, GLC Acting Director Bennett Liebman, and GLC Assistant Director Barbara Mabel. The committee interviewed eight (8) candidates, and selected six (6) to recommend for the position. Chairman Allen stated that he was impressed with the command presence. The candidates had a lot of experience ranging from mediating divorce cases to mediating Catholic Archdiocese cases. It was noted that the list of names was forwarded to the Chief for approval today with a request that he respond within three (3) weeks. Chairman Allen stated that the next step is to reconcile the actual legislation with the mediation protocol. He added the mediators must be trained, similar to the orientation that the Board completed. The Chief agreed to schedule a condensed abbreviated version of the Citizen Academy for the mediators. Mr. Malatras asked what a reasonable timeline would be. Chairman Allen replied that the mediators must be approved by the Common Council. The Board has a meeting with the Public Safety Committee on January 16, 2008. At that meeting, the Board will present the issue with the legislation

and protocol. Mr. Malatras stated that presumably the Board could not start the mediation program without a legislative change approved by all sides. Patrick Jordan explained that there is an inconsistency with the local law and the protocol. The only way to correct it is to change the local law. Mr. Malatras asked if the Common Council was aware that a change to the legislation would be necessary. Mr. Jordan replied in the negative. He explained that the necessary change was realized today. He added that he would look at language that would correct it, and gave everybody an opportunity to look at it.

Chairman Allen explained that the inconsistency was a surprise, especially since the Board was planning on beginning the program in January. Mr. Malatras stated that he would like to keep the ball rolling, and not slow down the progress because of this issue. Mr. Malatras stated that he would like to see a letter coming from the Board regarding the program. Chairman Allen stated that the next meeting was January 10, 2008, and the meeting with the Common Council is a week later, so it would be discussed before that meeting.

#### Community Outreach

Committee Chairman James Malatras reported that everyone has a copy of the new brochure, and if there are no concerns, the Board is prepared to move forward with the new brochure. He acknowledged Ronald Flagg and the Government Law Center staff for their work on the brochure. Mr. Malatras further reported that included in tonight's meeting packets is a memorandum from John Paneto summarizing his and Chairman Allen's presentation at the CANA meeting.

Chairman Allen added that they received some good feedback from the audience. Mr. Malatras noted that approximately thirty (30) people attended the meeting. Chairman Allen suggested that someone should speak at the CANA meeting each year. Representatives from across the city, including SUNY Albany and the Police Department, were at that meeting. Mr. Malatras stated that the brochure is going to be printed in Spanish and English. Mr. Malatras further reported that a week before every monthly meeting, he emails the Neighborhood Association liaisons inviting them to the meeting, and asking them if there is anything they would like the community outreach committee to address.

#### Police Department Liaison and Policy Review/Recommendations

Committee Chairman Daniel Fitzgerald reported that he has not met with Commander Beattie, but it gives him something to look forward to in January. Chairman Allen asked Commander Beattie how the early warning system was working out. Commander Beattie replied that they were inputting data.

#### Public Official Liaison

In the absence of Committee Chairman Ronald Flagg, Chairman Allen reported that the committee is maintaining the rhythm of meeting with the Council and Mayor's office twice a year, and that today's meeting with the Deputy Mayor was the second meeting this year. There is a meeting with the Common Council scheduled for January, which will be the Board's second meeting with them.

#### Task Force on Monitors

James Malatras reported that there is a meeting set up on January 8, 2008 to go over comments submitted by the Board's monitors regarding the monitors protocol. Mr. Malatras suggested that it would good to have members attend this meeting as a final dialogue with the monitors. Chairman Allen stated that he cannot guarantee his presence. Ms. Moseley stated that one of the monitors will not be able to make it.

#### F. *Nominations for Elected Board Officer Positions*

Chairman Allen stated nominations for an electable position on the Board should be sent to Ms. Moseley. He asked the Board if there would be a problem with him being carbon copied on the email to Ms. Moseley. Mr. Malatras suggested that all members be carbon copied.

#### G. *Committee/Task Force Chair Elections*

Chairman Allen asked if the elections or nominations were tonight. Ms. Moseley replied that both were to be held tonight. Chairman Allen stated that the Board should follow the same process for nominations for the board officer positions, since there were only five (5) members present.

#### H. *Report from the Government Law Center (GLC)*

Government Law Center Coordinator of the Board Sharmaine Moseley gave the report.

#### Complaint Status as of Date of Meeting

It was reported that as of today, there are currently twenty-eight (28) active complaints before the Board for review. Of those twenty-eight (28) active complaints, four (4) were reviewed at tonight's meeting, which leaves the Board with twenty-four (24) active complaints.

It was further reported that two hundred forty-five (245) complaints have been closed and nine (9) complaints were suspended from review. The total number of complaints filed to date is two hundred seventy-eight (278).

Chairman Allen asked if the Board can get better explanations as to why the cases are still open, and a prediction as to when they will come before the Board. Ms. Moseley

responded in the affirmative.

### CPRB Brochure

It was reported that the Center contacted former Board member Dr. Manuel Alguero to see if he is interested in translating the brochure into Spanish. The Center is awaiting his response.

Mr. Malatras commented that the City may have someone who could translate in Spanish. Mr. Jordan noted that the City uses outside vendors. Ms. Moseley explained that the Center received a quote from a translating company. Since there are so many different dialects in Spanish, we decided to see if Dr. Alguero would be able to do it, since he translated the complaint form in Spanish.

### Last Week in December

It was reported that the law school will be closed from December 24 – January 1. As a result, next month's meeting packets will not be mailed to the Board until January 2 or January 3. Ms. Moseley pointed out that the Board will not receive its packets ten (10) days in advance of the meeting. Ms. Moseley asked if the Board was okay with the mailing going out later than normal. Mr. Malatras replied that he was okay with the Center emailing those members on January 2 or 3 who have cases to review with the information and then sending out hard copies. Chairman Allen stated that tonight the alternative would be to put the meeting off a week, or to just accept it. He added that he would rather leave the meeting as scheduled. Chairman Allen further added that if a member has a case that they could not do to let Ms. Moseley know as soon as possible so the case could be reassigned.

#### I. *Report from the Office of Professional Standards*

Commander Beattie reported that they have completed the charm school, the Tactical Communications Training. After the first of the year, the officers will receive fifteen (15) weeks of field training. Mr. Fitzgerald asked Commander Beattie if as part of their training they could attend one of the Board meetings. Commander Beattie stated that would not be a bad idea, but he would not be able to take fifteen (15) officers off the street due to overtime.

#### J. *Report from the Chair*

Chairman Allen stated that he had nothing to report. He thanked the Board for a great year. He noted that the Board accomplished a lot this year. Chairman Allen thanked the Board for all their effort, time, and patience.

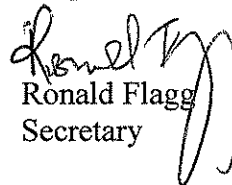
V. **Public Comment**

Chairman Jason Allen opened the floor for public comment. He noted that there were no comments offered.

VI. **Adjournment**

Chairman Allen moved to adjourn the meeting. James Malatras seconded the motion. The motion carried unanimously. The meeting adjourned at 7:19 p.m.

Respectfully submitted,

  
Ronald Flagg  
Secretary