

City of Albany

CITIZENS' POLICE REVIEW BOARD

Second Quarterly Report May 1, 2008

Submitted by:
The Government Law Center of Albany Law School
on behalf of the
City of Albany Citizens' Police Review Board



Second Quarterly Report of the City of Albany
Citizens' Police Review Board

May 1, 2008

Submitted to:

The Mayor of the City of Albany
The Common Council of the City of Albany
The Police Chief of the City of Albany

BACKGROUND

Section 42-340 of Chapter 42, Part 33 of the Albany City Code requires the Government Law Center of Albany Law School to file, on behalf of the Albany Citizens' Police Review Board (CPRB), quarterly reports containing "statistics and summaries of citizen complaints, including a comparison of the CPRB's findings with the final determinations of the [Police] Department." This is the Second Quarterly Report so submitted in the year 2008.

DEFINITIONS

For purposes of this report, the following words and phrases shall have the meaning described in this report:

COMPLAINT – A written statement concerning police conduct which is either submitted to the Citizens' Police Review Board for filing with the Albany Police Department or filed directly with the Albany Police Department.

CPRB or BOARD – The Citizens' Police Review Board.

GOVERNMENT LAW CENTER – The Government Law Center of Albany Law School.

MEDIATION – A structured dispute resolution process in which a neutral third party assists the disputants to reach a negotiated settlement of their differences.

OFFICER – Any sworn police officer of the City of Albany Police Department affected by a citizen complaint.

OFFICE OF PROFESSIONAL STANDARDS – The Professional Standards Unit of the City of Albany Police Department.

INTRODUCTION

The Government Law Center of Albany Law School was retained by the City of Albany to provide a number of services to the Board, the City, and the community. Many of these services are discussed, as appropriate, below.

ORGANIZATION OF THE BOARD

The following members constituted the Board during the second quarter of 2008:

Jason Allen	John Paneto	Reverend Edward Smart
Daniel Fitzgerald	Andrew Phelan, Jr.	
Ronald Flagg	Anthony Potenza	
James Malatras	Hon. Fowler Riddick	

During the second quarter, the Board's elected officers were:

Chair	Jason Allen
Vice-Chair	Hon. Fowler Riddick
Secretary	Ronald Flagg

Appointments

On March 20, 2008, Mayor Gerald Jennings appointed Reverend Edward Smart as a member of the CPRB in order to fill the seat vacated by Mauri Davis Lewis. Reverend Smart has been appointed to serve a term which will expire on October 26, 2009.

Committees and Task Force

The following committees and task force were operational in the second quarter of 2008:

<i>By-Laws and Rules</i>	Jason Allen (Chair) James Malatras Hon. Fowler Riddick
<i>Community Outreach</i>	James Malatras (Chair) Jason Allen (<i>ex-officio</i>) John Paneto Hon. Fowler Riddick
<i>Complaint Review</i>	Andrew Phelan, Jr. (Chair) Jason Allen Daniel Fitzgerald Ronald Flagg James Malatras John Paneto Anthony Potenza Hon. Fowler Riddick Reverend Edward Smart
<i>Mediation</i>	Jason Allen (Chair)
<i>Police Department Liaison- Policy Review/ Recommendations</i>	Daniel Fitzgerald (Chair) Jason Allen (<i>ex-officio</i>) James Malatras Anthony Potenza

Public Official Liaison Ronald Flagg (Co-Chair)
Jason Allen (Co-Chair)
Anthony Potenza
Andrew Phelan, Jr.

Monitors James Malatras (Chair)
Jason Allen (ex-officio)

The following occurred during the second quarter of 2008:

COMMUNITY OUTREACH

At its February 21, 2008 meeting, the Board reviewed and approved the Spanish version of its new brochure. During the second quarter of 2008, the English and Spanish versions of the brochure were printed and distributed to neighborhood associations, churches, schools, and police stations in addition to being displayed on the Board's website.

On March 13, 2008, Committee member John Paneto gave an outreach presentation on the CPRB's process and activities to the SUNYA Committee on University & Community Relations. Approximately twenty (20) individuals with little to no knowledge of the CPRB attended the outreach presentation at the Albany Police Department's Center Station.

COMPLAINT REVIEW

Pursuant to Section II, Subsection I of the Board's Operating Procedures, each of the four (4) appointed members of the Committee on Complaint Review, in addition to the Chair of the Committee, will be responsible for the presentation of a particular complaint to the Board at its monthly meetings as assigned by the Chair of the Committee. Ten (10) complaints were presented and reviewed in the second quarter of 2008.

The following Board members were appointed to serve on the Committee on Complaint Review:

February 2008	Jason Allen, Ronald Flagg, James Malatras, John Paneto, Anthony Potenza, and Fowler Riddick.
March 2008	Jason Allen, John Paneto, Andrew Phelan, Jr., Anthony Potenza, and Fowler Riddick.
April 2008	Jason Allen, Daniel Fitzgerald, John Paneto, Andrew Phelan, Jr., and Anthony Potenza.

COMPLAINT SUMMARIES AND STATISTICS

Section 42-340C of Chapter 42, Part 33 of the Albany City Code charges the Board with providing “statistics and summaries of citizen complaints, including a comparison of [its] findings with the final determinations of the [Police] Department.”

During the second quarter of 2008, the Board received twenty-four (24) new complaints in addition to its twenty-five (25) active complaints and nine (9) suspended complaints. Monitors were appointed to investigate sixteen (16) of the twenty-four (24) new complaints. Of the forty-nine (49) complaints before the Board, the Board presented ten (10) complaints for review and rendered findings for the allegation(s) contained in nine (9) complaints. In addition, the Board took action on one (1) complaint. These ten (10) complaints contained a total of twenty-four (24) allegations of misconduct.

As to the ten (10) complaints reviewed, the Board made findings consistent with the preliminary findings of the Office of Professional Standards in nine (9) cases. Of the ten (10) complaints reviewed, Board action was taken on one (1) complaint. This action included the Board voting unanimously to table rendering its findings and requesting that the OPS conduct a more thorough and complete investigation of the complaint. Of the nine (9) complaints where findings were rendered, the Board made findings consistent with the preliminary findings of the Office of Professional Standards and the Albany Police Department in all nine (9) cases. These nine (9) complaints contained a total of nineteen (19) allegations of misconduct.

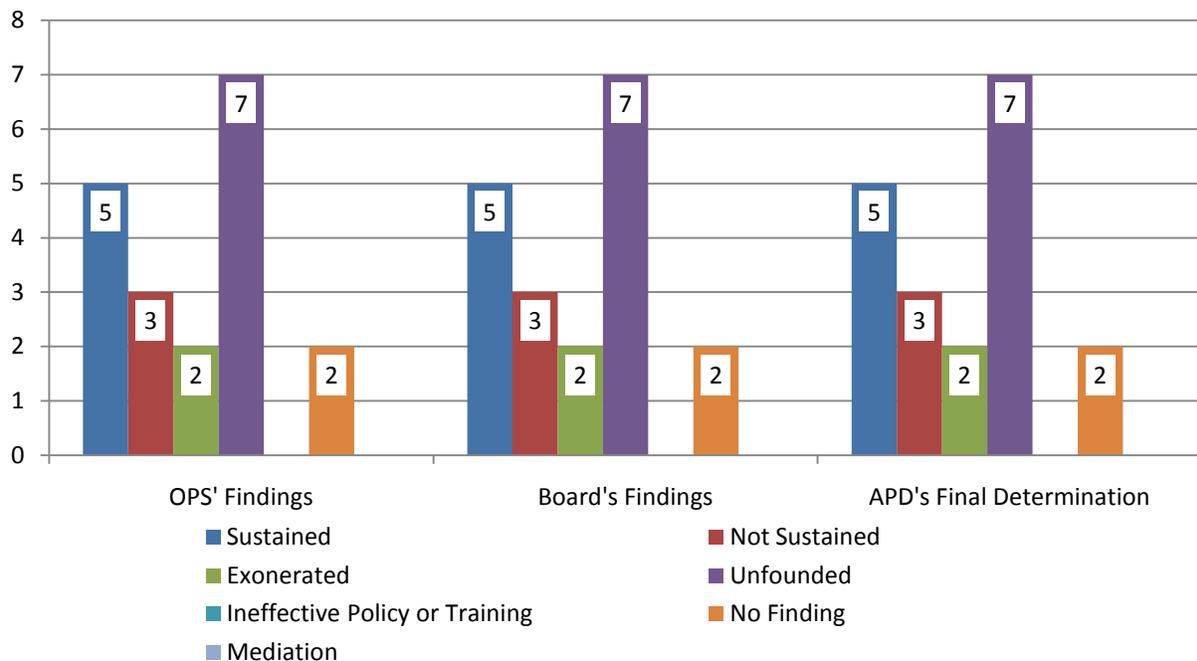


Figure 1: Comparison of Findings Made by the Board, the OPS, and the Albany Police Department during the Second Quarter of 2008.

Figure 1 depicts a comparison of the findings made by the Board and the findings made by the Police Department, including the preliminary findings of the Office of Professional Standards and the Albany Police Department's final determinations. The following is a summary of those complaints:

CPRB No. 27-01/OPS No. C01-362 [no monitor appointed]

Nature of the Allegation(s): Call Handling - while the complainant was being detained for questioning, an officer took the complainant's phone, denied her request to speak to an attorney, and screamed at her.

OPS Preliminary Finding(s): **Exonerated**

CPRB Finding(s): **Exonerated**

APD Final Determination(s): **Exonerated**

CPRB No. 29-01/OPS No. C01-465 [no monitor appointed]

Nature of the Allegation(s): Conduct Standards - detectives entered the complainant's residence without letting anyone in the house read the search warrant, and the detective snatched a key from the complainant and pushed the complainant.

OPS Preliminary Finding(s): **Unfounded**

CPRB Finding(s): **Unfounded**

APD Final Determination(s): **Unfounded**

CPRB No. 2-07/OPS No. C07-112 [monitor appointed]

Nature of the Allegation(s): 1) Arrest Authority & Procedures - during an incident involving the complainant's daughter and other children, the complainant was falsely arrested;

2) Use of Force - the officer grabbed the complainant's arm and would not let go;

3) Conduct Standards - the officer was rude and disrespectful to the complainant;

4) Conduct Standards - the complainant was racially discriminated against by the officer; *and*

5) Use of Force - the officer used force causing the complainant's daughter and the officer to fall to the ground.

OPS Preliminary Finding(s): 1) **Unfounded** as to the arrest and authority allegation;

2) **Unfounded** as to the first use of force allegation;

3) **Not Sustained** as to the first conduct allegation;

4) **Unfounded** as to the second conduct allegation; *and*

5) **Unfounded** as to the second use of force allegation.

CPRB Action(s): At its April 15, 2008 meeting, the CPRB voted unanimously, pursuant to its authority under § 42-323(F)(2) of the City Code, to request that the OPS further investigate the circumstances and provide an explanation of the nature of the fall between the state trooper and the daughter; an explanation of the how the daughter received injuries in the fall; whether the complainant's witnesses were interviewed by the OPS; and request that the OPS investigate the complainant's allegation that the officer called her daughter an "animal."

CPRB No. 5-07/OPS No. C07-130 [monitor appointed]

Nature of the Allegation(s): 1) Use of Force - During an argument between the complainant and the complainant's girlfriend, an officer grabbed the complainant and pushed him 15-20 feet into a brick wall; *and*

2) Conduct Standards - the officer began yelling at the complainant and told him to shut his mouth.

OPS Preliminary Finding(s): 1) **No finding** as to the use of force allegation; *and*

2) **No finding** as to the conduct standards allegation.

CPRB Finding(s): 1) **No finding** as to the use of force allegation; *and*

2) **No finding** as to the conduct standards allegation.

APD Final Determination(s): 1) **No finding** as to the use of force allegation; *and*

2) **No finding** as to the conduct standards allegation.

CPRB No. 9-07/OPS No. C07-272 [no monitor appointed]

- Nature of the Allegation(s):
- 1) Conduct Standards - an officer presented a false statement to the Grand Jury;
 - 2) Conduct Standards - the officer used his power to oppress and harass the complainant;
 - 3) Conduct Standards - the officer “set up” the complainant after the complainant refused to “set up” another person for the officer;
 - 4) Conduct Standards - a supervisor conspired with an officer to manipulate a woman to lie about the complainant in exchange for releasing the woman; *and*
 - 5) Conduct Standards - the supervisor told two third parties that he “set up” for a sale and threatened the third parties with the same treatment.

- OPS Preliminary Finding(s):
- 1) **Unfounded** as to the first conduct standards allegation;
 - 2) **Unfounded** as to the second conduct standards allegation;
 - 3) **Not Sustained** as to the third conduct standards allegation;
 - 4) **Unfounded** as to the fourth conduct standards allegation; *and*
 - 5) **Unfounded** as to the fifth conduct standards allegation.

- CPRB Finding(s):
- 1) **Unfounded** as to the first conduct standards allegation;
 - 2) **Unfounded** as to the second conduct standards allegation;
 - 3) **Not Sustained** as to the third conduct standards allegation;
 - 4) **Unfounded** as to the fourth conduct standards allegation; *and*
 - 5) **Unfounded** as to the fifth conduct standards allegation.

- APD Final Determination(s):
- 1) **Unfounded** as to the first conduct standards allegation;
 - 2) **Unfounded** as to the second conduct standards allegation;
 - 3) **Not Sustained** as to the third conduct standards allegation;

4) **Unfounded** as to the fourth conduct standards allegation; *and*

5) **Unfounded** as to the fifth conduct standards allegation.

CPRB No. 16-07/OPS No. C07-466 [monitor appointed]

Nature of the Allegation(s): 1) Use of Force - after the complainant tripped and fell and was on the ground, an officer beat and pepper sprayed the complainant;

2) Conduct Standards - the officer threw the complainant into the trunk of his police car; *and*

3) Conduct Standards - the officer's testimony was inconsistent.

OPS Preliminary Finding(s): 1) **Not Sustained** as to the use of force allegation;

2) **Unfounded** as to the first conduct standards allegation; *and*

3) **Unfounded** as to the second conduct standards allegation.

CPRB Finding(s):

1) **Not Sustained** as to the use of force allegation;

2) **Unfounded** as to the first conduct standards allegation; *and*

3) **Unfounded** as to the second conduct standards allegation.

APD Final Determination(s): 1) **Not Sustained** as to the use of force allegation;

2) **Unfounded** as to the first conduct standards allegation; *and*

3) **Unfounded** as to the second conduct standards allegation.

CPRB No. 19-07/OPS No. C07-538 [no monitor appointed]

Nature of the Allegation(s): 1) Conduct Standards - when the complainant spoke with an officer to find out why the APD was looking for her, the officer would not give her his name and would not help her;

2) Call Handling - the officer would not help the complainant; *and*

3) Call Handling - the officer would not help the complainant when she called the officer a second time.

OPS Preliminary Finding(s): 1) **Sustained** as to the conduct standards allegation;
2) **Sustained** as to the first call handling allegation; *and*
3) **Sustained** as to the second call handling allegation.

CPRB Finding(s): 1) **Sustained** as to the conduct standards allegation;
2) **Sustained** as to the first call handling allegation; *and*
3) **Sustained** as to the second call handling allegation.

APD Final Determination(s): 1) **Sustained** as to the conduct standards allegation; *and*
2) **Sustained** as to the first call handling allegation; *and*
3) **Sustained** as to the second call handling allegation.

CPRB No. 20-07/OPS No. C07-571 [no monitor appointed]

Nature of the Allegation(s): 1) Call Handling - after complainant traveled to Alabama to retrieve her stolen car, an officer towed the complainant's car; *and*
2) Call Handling - the complainant went to two stations and was told she was at the wrong station.

OPS Preliminary Finding(s): 1) **Exonerated** as to the first call handling allegation; *and*
2) **Sustained** as to the second call handling allegation.

CPRB Finding(s): 1) **Exonerated** as to the first call handling allegation; *and*
2) **Sustained** as to the second call handling allegation.

APD Final Determination(s): 1) **Exonerated** as to the first call handling allegation; *and*
2) **Sustained** as to the second call handling allegation.

CPRB No. 30-07/OPS No. C07-724 [no monitor appointed]

Nature of the Allegation(s): Conduct Standards - while the complainant was walking his alligators, two officers made fun of him and were rude to him.

OPS Preliminary Finding(s): **Not Sustained**

CPRB Finding(s): **Not Sustained**

APD Final Determination(s): **Not Sustained**

CPRB No. 8-08/OPS No. C08-138 [no monitor appointed]

Nature of the Allegation(s): Conduct Standards - an officer who the complainant had previously dated gave the complainant a parking ticket for parking more than twelve inches away from the curb.

OPS Preliminary Finding(s): **Sustained**

CPRB Finding(s): **Sustained**

APD Final Determination(s): **Sustained**

DEFINITION OF CPRB FINDINGS

Section 42-344A of Chapter 42, Part 33 of the Albany City Code charges the Board with, after review and deliberation of an investigation, shall, by majority vote, make one of the following findings on the case:

(1) *Sustained* – where the review discloses sufficient facts to prove the allegations made in the complaint.

(2) *Not Sustained* – where the review fails to disclose sufficient facts to prove or disprove the allegation made in the complaint.

(3) *Exonerated* – where the acts which provide the basis for the complaint occurred, but the review shows that such acts were proper.

(4) *Unfounded* – where the review shows that the act or acts complained [of] did not occur or were misconstrued.

(5) *Ineffective Policy or Training* – where the matter does not involve guilt or lack thereof, but rather ineffective departmental policy or training to address the situation.

(6) *No Finding* – where, for example, the complaint failed to produce information to further the investigation; or where the investigation revealed that another agency was responsible and the complaint or complainant has been referred to that agency; or where the complainant withdrew the complaint; or where the complainant is unavailable to clarify the complaint; or where the officer is no longer employed by the City.

(7) *Mediation* – where the complaint is resolved by mediation.

BY-LAWS AND RULES/MEDIATION

At its April 15, 2008 meeting, the Board reviewed and discussed the proposed changes. Section 42-333 of the existing legislation defines mediation as “a structured dispute resolution process in which a neutral third party assists the disputants to reach a negotiated settlement of their differences.” The amendment will strike “to reach a negotiated settlement of their differences” and add “by attempting to engage the parties in peaceful discussion and possible settlement.” Section 42-344 of the existing legislation defines “mediated” as the complaint being resolved by mediation. The amendment will strike “resolved by mediation” and add “handled pursuant to Section 42-346.” Section 42-346 of the existing legislation will be amended to strike “if the mediation sessions do not result in a resolution of the dispute, the CPRB review process...shall continue to conclusion” and add “Upon the conclusion of the mediation process the...”

During the second quarter of 2008, the City of Albany’s Common Council introduced legislation that would amend Section 42-333 of the Code of the City of Albany in order to make it consistent with the Board’s new mediation protocol.

In addition, the Board has obtained the approval and support of Chief of Police James Tuffey in regard to its new mediation protocol. Before the Board can commence with its mediation protocol, the Common Council must pass the proposed amended legislation into law.

POLICE DEPARTMENT LIAISON - POLICY REVIEW/RECOMMENDATIONS

During the second quarter of 2008, the APD Office of Professional Standards (OPS) agreed to have its detectives send e-mails to CPRB monitors when they have reached certain milestones in an investigation. In addition, Chief of Police James Tuffey proposed that complainants, who have a grievance with a member of the APD, but opt not to complete a CPRB complaint form should have their contact information provided to the CPRB using grievance forms so that the CPRB can reach out to them. This process will ensure that no individual would lose out on having their complaint reviewed by the Board. The OPS agreed to implement these new grievance forms as part of its standard operating procedure. With this new system in practice, every complainant who files a grievance form with OPS will have every opportunity to complete a CPRB complaint form.

On February 13, 2008, the Committee met with OPS Commander Burris Beattie to discuss the APD’s proposed early warning system and the installation of video cameras in police cars. The APD was collecting data and developing policy and procedures regarding the early warning system. During the second quarter of 2008, members of the Board met with the APD for a demonstration of the system.

TASK FORCE ON MONITORS

On January 24, 2008, members of the Task Force met with the Board's monitors to finalize the monitors' protocol.

MEETINGS

The Board met as a whole three times for the conduct of business during the second quarter. Meetings were held on February 21, 2008, March 13, 2008, and April 15, 2008. The meetings were held at Albany Law School, in the East Wing Classroom, 80 New Scotland Ave, Albany; Albany Public Library, 161 Washington Avenue, in the Large Auditorium; and Unitarian Universalist Society of Albany, 405 Washington Avenue, Channing Hall. There was a public comment period at each meeting.

The Board meets on the second Thursday of every month so as not to conflict with the monthly meetings of the County Legislature, and to encourage media and public participation at its meetings. The February 7, 2008 meeting was moved to February 21, 2008 due to a scheduling conflict.

TRAINING

Section 42-339 of Chapter 42, Part 33 of the Albany City Code requires that "the Government Law Center . . . provide, to CPRB members, and the members . . . undergo continuing education . . ."

New Member Orientation

During the second quarter of 2008, new Board member Reverend Edward Smart attended and participated in the Board's orientation program which consisted of three sessions. The first session of the orientation program was coordinated and facilitated by the Government Law Center to educate the new member about the Board's organization and operation and included training on the CPRB Legislation; By-Laws and Rules of Procedure; the complaint review process; the Board's public education and community outreach program; the role of the Government Law Center as administrative staff; the Open Meetings Law; the Freedom of Information Law; Section 50-a of the New York Civil Rights Law; an introduction on laws relating to Civil Rights violation and excessive use of force; and ethics. The second and third sessions of the orientation program were coordinated and facilitated by the Albany Police Department's Office of Professional Standards to comprise of training in four policy areas: use of tasers, use of force, vehicle pursuits, and search and seizure. The sessions included discussion of each policy, its coverage, and any changes or amendments that have been made to the policies. Instructors provided the new members with demonstrations on the use of tasers.

In addition, on April 4, 2008, new Board member Reverend Edward Smart completed and participated in a ride-along with APD officers. The ride-along consists of a Board member riding with an APD officer during his/her work shift and serves as an opportunity for the Board

members to observe the interaction between the officers and the community. Reverend Smart is currently attending the APD's Citizens Police Academy.

Board members Andrew Phelan and John Paneto confirmed that they would be attending the National Association for Civilian Oversight of Law Enforcement (NACOLE) Conference that is scheduled for October 26 – 30, 2008 in Cincinnati, Ohio. In addition, Chief James Tuffey agreed to send Deputy Chief Stephen Reilly to the 2008 conference.

The Government Law Center conducted a training session on media relations with members of the Board. Albany Law School Communications Director David Singer facilitated the training session.

REPORTS

At its March 13, 2008 meeting, the Board voted unanimously to approve its Third Quarterly Report for 2007, prepared and submitted by the Government Law Center.

At its April 15, 2008 meeting, the Board voted unanimously to approve its Fourth Quarterly Report for 2007, prepared and submitted by the Government Law Center.

OTHER

During the second quarter of 2008, the Board prepared and submitted a statement to the media regarding an alleged improper search by the APD as reported by the Times Union on March 2, 2008.

At its March 13, 2008, meeting, the Board presented four (4) recommendations to ensure credibility in the complaint review process. The four (4) recommendations included: all complaints come to the CPRB; video and audio in police vehicles; mediation program; and the APD's Early Warning System.

GOVERNMENT LAW CENTER

During the second quarter of 2008, the Government Law Center engaged in the following activities as directed by the local law and pursuant to its contractual obligations with the City of Albany:

- Coordinated and scheduled Board member ride-along with the Albany Police Department.
- Communicated with the Mayor's office regarding the one mayoral vacancy on the Board.
- Drafted and forwarded correspondence to Chief Tuffey requesting the APD's final determinations for complaints reviewed by the Board.

- Forwarded correspondence to the Board from Chief Tuffey on the APD's final determinations for complaints reviewed by the Board.
- Drafted and forwarded correspondence to Chief Tuffey requesting that the APD consider sending a member of the APD to the 2008 NACOLE conference.
- Forwarded correspondence to the Board from Chief Tuffey regarding the 2008 NACOLE conference.
- Drafted and forwarded correspondence regarding Freedom of Information Law (FOIL) requests.
- Drafted and forwarded correspondence to complainant's attorney regarding CPRB No. 18-08.
- Drafted and forwarded letter to the APD requesting officer interview transcripts.
- Drafted and forwarded letter to the APD requesting any data the APD has that reflects the number of complaints the APD received in 2007 that the Board did not receive.
- Obtained quotes from various printing companies for the CPRB brochure.
- Prepared and forwarded the complaint database scorecard to the OPS and members of the CPRB.
- Forwarded the Board's Third and Fourth Quarterly Report to its members, City of Albany public officials and residents.
- Forwarded to the Board the committee/task force structure listing and the contact schedule for monitor appointments.
- Forwarded to the Board press clippings regarding the Albany CPRB.
- Hired two (2) Albany Law School student interns to assist in creating the complaint database and providing administrative and staff support services to the Board.
- Updated the contact information for the organizations listed on the CPRB's complaint form and brochure.
- Continued the development of the CPRB electronic database.

In addition, the Center performed the following administrative tasks:

- Arranged logistics for and coordinated three (3) regular monthly meetings; three (3) committee meetings; one (1) outreach meeting; and one (1) training session, including:

securing dates, times, and locations for each meeting, and providing notice to the affected parties and to the public;

- Arranged logistics for and coordinated three (3) committee/task force meetings, including: securing dates, times, locations, and preparing meeting materials;
- Arranged logistics for and coordinated one (1) training session on media relations, including: securing dates, times, locations, and preparing interview materials;
- Arranged logistics for one (1) outreach meeting, including: securing date, time, location, and preparing meeting materials;
- Prepared and assembled regular monthly meeting packets for Board members, including: photocopying complaints, reports, and accompanying documents for review;
- Prepared and submitted to the Board drafts of the new brochure for final approval before printing;
- Coordinated efforts to have the brochure translated into Spanish;
- Prepared and assembled regular monthly meeting packets for Board members, including: photocopying complaints, reports, and accompanying documents for review;
- Prepared a summary of new complaints filed with the Board for presentation by the Chair of the Committee on Complaint Review at each monthly meeting;
- Prepared findings forms for the recording of Board determinations by members of the Committee on Complaint Review at each monthly meeting;
- Attended three regular monthly meetings; three (3) committee/task force meetings; and one (1) training session on media relations;
- Reported all activities related to Board business at each monthly meeting;
- Recorded and transcribed the minutes of each monthly meeting;
- Notified affected parties of Board findings, recommendations, and requests following each monthly meeting;
- Conducted a monthly accounting and inventory of complaints filed with the Board, including a summary of active, suspended, and closed complaints, recommendations, and pending requests submitted to the Chief of Police, the Office of Professional Standards, and the Corporation Counsel's Office;

- Reported monthly complaint accounting and inventory to the Board at each of its second quarter meetings;
- Assisted with typing and forwarding the Board's requests and recommendations to the Chief of Police, the Office of Professional Standards, and/or the Corporation Counsel's Office;
- Received and logged in complaints;
- Opened and closed complaint files;
- Forwarded complainant related correspondence to Board members;
- Updated and maintained the Board's website to include new meeting minutes, third and fourth quarterly report, for 2007, and new Board member;
- Maintained regular communications with Board members, the Police Department, and the Corporation Counsel's Office; *and*,
- Answered inquiries from the community and the media about the Board and the complaint review process.

CONCLUSION

The Board had an active second quarter, which included revising its committee structure; holding three (3) regular monthly meetings; three (3) committee/task force meetings; one (1) outreach presentation to the SUNYA Committee on University & Community Relations; participating in one (1) media training session; creating four (4) recommendations to ensure credibility in the complaint review process; distributing its new brochure throughout the community; and reviewing complaints.

Respectfully submitted,

Government Law Center of Albany Law School
 Approved by and submitted on behalf of the
 City of Albany Citizens' Police Review Board

Dated: May 1, 2008

