ENROLLMENT CONFIRMATION

To confirm your seat in the class, you must fill out the online Enrollment Confirmation Form located on the Accepted Students page of our website and submit a seat deposit per the below instructions. To access the Accepted Students page, visit albanylaw.edu, click on “Admissions” and select “Accepted Students” from the drop down menu.

If you decide not to attend Albany Law School, please notify the Admissions Office promptly. You may use the Enrollment Confirmation Form referenced above, or send an email to admissions@albanylaw.edu. There are many applicants who are anxiously waiting for the opportunity to join the Albany Law family. Please be courteous.

DEPOSITS

A tuition deposit of $500 is required to hold your seat in the class. See your acceptance letter for your deposit due date. All deposits are non-refundable and will be credited to your first tuition bill. You can monitor your status online to confirm when your deposit has been received.

You may pay online by credit card via the Accepted Students page, or use the enclosed envelope to mail your check or money order made payable to “Albany Law School.” Please be sure that your name and LSAC account number are included to ensure that your deposit is credited to the correct account.

Failure to submit your deposit or notify our office in a timely manner could result in the forfeiture of your seat and any scholarship award offered.

TRANSCRIPTS

To satisfy American Bar Association (ABA) requirements, you must provide an official final transcript showing your undergraduate degree and the date it was awarded. This final transcript must be received prior to the start of Orientation. If the transcript that you have already provided to LSAC was a final degree-granting transcript, then no further action is required. However, if your transcript(s) were submitted to LSAC prior to the date that your degree was conferred, you must submit an updated final official transcript to LSAC. In the alternative, you may have your degree-granting institution send your final transcript directly to Albany Law School. Should you have any questions regarding your final transcript, please contact the Admissions Office.

In the event that you do not obtain your undergraduate degree by the start of Orientation, please contact the Admissions Office. This may affect your offer of admission.

ORIENTATION

All students in the JD program are required to attend a mandatory orientation session, August 19-21, 2020, prior to the official start of classes. You will participate in academic preparation programs and receive assignments which must be completed prior to your first day of class. A complete Orientation schedule will be sent to you this summer.

IMMUNIZATIONS

According to New York State Public Health Law, all post-secondary students born on or after January 1, 1957, must provide proof of immunity to measles, mumps, and rubella and have either received the meningitis vaccine within the last 5 years or acknowledge that you decline to do so. Immunization information can be obtained from the following sources: your health care provider, previous college health center, or infant records held by parents that are signed by a physician. A copy of the immunization form is enclosed. You may also download this form from the Accepted Students page on our website. Student Immunization Record Forms must be received by August 21, 2020. Failure to do so may result in withdrawal from classes.

WEBADVISOR

To help you with the transition to law school, deposited applicants will be given access to our student online service called WebAdvisor. Access to WebAdvisor will be activated once we receive your full seat deposit. From WebAdvisor, you can:

» View your schedule (when available)
» Access financial aid information
» View the orientation schedule and reading assignments (when available)
» Search for a roommate or submit a roommate request, and more

HOUSING

All housing at Albany Law School is off-campus. Because there are so many colleges in the region, housing is readily available, relatively inexpensive, and usually located in the residential area surrounding the Law School. Typically, one-bedroom/studio apartments range from $625-$995, two-bedrooms from $825-$1,100, and three-bedrooms or larger from $1,100-$1,600. While the Law School does not screen or investigate any housing, the Admissions Office has some resource material available to assist you with securing housing, including copies of the Capital Region Renters Guide and information on the College Suites, a student residence facility located adjacent to the Law School: uhcollegesuites.com.
SCHOLARSHIP

All admitted applicants are automatically considered for our merit-based scholarship awards. If you are awarded a scholarship, you will be notified in your acceptance packet.

COST OF ATTENDANCE

When creating your law school financial plan or comparing costs to attend different law schools, it is important to consider the overall cost of attendance, which takes into account various savings and expenses that a student may incur, beyond strict tuition and scholarship awards. Other costs can include required fees, books and supplies, transportation costs, and room and board. Many of these costs, particularly room and board, can be dramatically different from location to location. When calculating the out-of-pocket cost to attend any school, it is important to consider all of these factors as well as tuition, scholarships, and any conditions on scholarships that may apply.

FINANCIAL AID

If you would like to receive an estimate of your aid eligibility, you must file a Free Application for Federal Student Aid (FAFSA) and list Albany Law School’s Title IV Code: G02886. You can file your FAFSA electronically at www.fafsa.ed.gov. For more information, please review the enclosed Financial Aid brochure and visit the Financial Aid homepage on our website at albanylaw.edu/admissions/financial-aid/.

If you have any questions related to scholarship, financial aid, or cost of attendance, please contact the Financial Aid Office at (518) 445-2357 or finaid@albanylaw.edu.

DEFERMENTS

Any admitted applicant may request to defer their enrollment for up to one year. A formal written request outlining the reasons for the deferral should be submitted to the Admissions Office no later than August 1, 2020. Deferrals are considered on a case-by-case basis, and submission of a request does not guarantee that a deferral will be granted. If granted, a full deposit of $500 will need to be paid in order to secure your seat for the future term. If a deposit is not received timely, your seat may not be guaranteed for future enrollment.

Scholarship awards are not eligible for deferral. If a deferral is granted, your future scholarship award may change. Deferred matriculants are automatically reconsidered for scholarship prior to the start of their future term, based upon scholarship award availability at that time.

ACCOMMODATIONS

If you will require special accommodations for a documented physical or learning disability during the academic year, please contact Associate Dean for Academic Affairs Connie Mayer at cmaye@albanylaw.edu.

ADDITIONAL INFORMATION

The Admissions Office will regularly post information for admitted students on the Accepted Students page of our website as well as send occasional emails and mailings. The most effective way to ensure that you do not miss an update is to promptly inform us of address, email, and telephone number changes.

OFFICE OF ADMISSIONS

(518) 445-2326
admissions@albanylaw.edu