TO: ALBANY LAW CLINIC & JUSTICE CENTER
FIELD PLACEMENT CLINIC
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PLACEMENT NAME: Columbia County Department of Social Services

PLACEMENT ADDRESS: 25 Railroad Avenue, Hudson, NY 12534

PHONE: (518) 828-9411 FAX: (518) 828-5401

EMAIL: christopher.muller@govt.co.columbia.ny.us

SUPERVISING ATTORNEY(S): Christopher J. Muller, Esq.
Counsel to the Commissioner

1) A brief statement about your office generally (e.g., mission, jurisdiction, size, nature of practice, etc.)

Columbia County Department Social of Services is responsible for providing financial assistance and supportive services to eligible individuals and families in Columbia County, consistent with Federal and State laws. Specifically, the Department is responsible for:

- Protect children, adults and families by enforcing the mandates of New York State Social Services Law.
- Providing aid to eligible recipients through the Family Assistance, Safety Net, Day Care, Employment, Food Stamp, Medicaid and Home Energy Assistance Programs.
- Establish an initial child support obligation of a legally responsible individual through the Family Court, collect support payments, enforce and modify existing support orders.

2) A description of the experiences law students are likely to have at your office, including the types tasks a student may perform.

Students will attend child protective and adult guardianship court proceedings, assist in the preparation of these types of cases for court, conduct research, draft memorandums of law, draft proposed court orders, and participate in case assessment and planning meetings meetings. Eligible students who demonstrate an aptitude for the subject matter may appear on the record in court pursuant to a student practice order.

3) Any special requirements you have for student selection (e.g., writing sample, class standing, experience, third year students only, background check, etc.):

Second and third year students with an interest in litigation are preferred.
4) Website for further information: None

5) Anything else that you think would be helpful or informative: None

6) Please attach resume or other background information for each supervising attorney.
   See Attached Resume