PLACEMENT NAME: Legal Aid Society of Northeastern New York, Inc.

PLACEMENT ADDRESS: 55 Colvin Avenue, Albany, NY 12206 or
112 Spring Street, Saratoga Springs, NY 12866

PHONE: (518) 689-6304 FAX: (518) 427-8352

SUPERVISING ATTORNEY: Varies – Supervisors work with Wendy Wahlberg, Deputy Director or Lillian M. Moy, Executive Director

1) A brief statement about your office generally (e.g., mission, jurisdiction, size, nature of practice, etc.)

We are a law firm for low income people with civil legal problems. We operate from five offices serving 16 counties in northeastern New York. We have a staff of 63, including 31 attorneys. Our mission statement:

The Legal Aid Society of Northeastern New York provides effective, free civil legal services and education to and advocacy for people with low income or other barriers to accessing the legal system. We secure basic needs, protect and preserve legal rights, provide equal access to justice and seek fairness and dignity for our clients.

2) A description of the experiences law students are likely to have at your office, including the type of tasks a student may perform.

Law Clerks will have the opportunity to observe court proceedings and client interviews. Under attorney’s supervision, will conduct client interviews, do legal research and writing, assist with case development and preparation.

3) Any special requirements you have for student selection (e.g., writing sample, class standing, experience, third year students only, background check, etc.)

Although not required, prior experience in serving or working with low income people or vulnerable populations such as people living with HIV/AIDS, the disabled, children, elders or victims of domestic violence, etc is desireable. Ability to speak Spanish is a plus.

4) Website for further information

www.lasnny.org
5) Anything else that you think would be helpful or informative.

   Go to YouTube and see our video, Legal Aid Matters. It's in two parts:

   Part 1 - http://youtube.com/watch?v=utx1cV4RL4
   Part 2 - http://youtube.com/watch?v=moAe9-JroAE

6) Resumes or experience for attorneys who will directly supervise our students. (We ask that supervising attorneys/mentors have at least three years experience.)

   Supervisors have a range of experience at Legal Aid and elsewhere.